

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, July 9, 2013 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Chairman: Thelon Hamby, Bryant Hightower, David Roach, Terry Daviston, Nancy Kennedy and Michael Fowler. Lauren McDonald was present via satellite from the Atlanta Office of Secretary of State.

Others present were as follows: Steve Lindsey, Executive Director, and Grechelle Blocker, Board Support Specialist. Reagan Dean, Assistant Attorney General was present via satellite from the Atlanta Office of Secretary of State.

Executive Session:

Michael Fowler moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Bryant Hightower seconded the motion. The motion was carried by Thelon Hamby, Chairman; Bryant Hightower, Michael Fowler, Nancy Kennedy, Terry Daviston, David Roach and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to approve the following applications for a change of Funeral Director in Full & Continuous Charge:

- | | | |
|-----------|--------------------|--------------------------------|
| • 1823484 | Tara Garden Chapel | FDFCC: Kimberly Norwood |
| • 1842204 | Lee's Funeral Home | FDFCC: Dana Willard |

Terry Daviston moved, Bryant Hightower seconded, and the Board vote approve the following application for licensure as a new Establishment:

- | | |
|-----------|---------------------------|
| • 1833073 | Breedlove Memorial Chapel |
|-----------|---------------------------|

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to accept a consent order on the following application for reinstatement. The consent order for licensure by Consent Order includes a fine of \$5500 and 2-year probationary period on Establishment and Funeral Director in Full & Continuous Charge:

- 1820377 Cochran Funeral Home Crematory

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to approve the following applications for licensure as a Funeral Director and Embalmer pending a clean GCIC record:

- 18201330 & 1820132 C B L

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to table the following application for licensure as an Embalmer pending verification from previous employer of 3 years of active employment as licensed Embalmer within 6 months of applying for licensure in Georgia:

- 1820342 T M J

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to rescind its decision to deny and table the following application for licensure as a Funeral Service Apprentice pending verification of the status for discharge from the Military:

- 1826652 B W S

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted deny the following application for licensure as a Funeral Service Apprentice:

- 1837232 K J B

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted deny the following applications for licensure as a Funeral Director and Embalmer:

- 1826661 & 1826657 T J

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted deny the following application for licensure as an Embalmer:

- 1819122 C W

Nancy Kennedy moved, Michael fowler seconded, and the Board voted to accept the updates pending cases from the Attorney General's report.

Nancy Kennedy moved, Michael Fowler seconded, and the Board voted to accept the Cognizant's recommendations on the following cases:

FUN130107	Close
FUN130127	Close
FUN130085	Issue letter requesting the Funeral Director in Full & Continuous Charge to appear for a Cognizant interview at August 2013 meeting in order to discuss signing death certificates as Embalmer when she is not embalming bodies and the Funeral Service Apprentice under her Supervision
FUN130147	Deny renewal for the Establishment license
FUN130093	Request documentation for completion of Pre-Trial Diversion Program and expunged record of all charges
FUN130133	Table
FUN130025	Close
FUN130144	Table
FUN130139	Waive Fine and issue a letter of concern to the Establishment

Michael Fowler moved, Bryant Hightower seconded, and the Board voted to ratify the following orders to accept fine money for inspection violations:

- Hurt's Mortuary \$200 Milledgeville
- Phinazee & Son Funeral Home \$100 Waynesboro
- Strong Funeral Home \$100 Moultrie

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

Approval of Minutes:

Terry Daviston moved, Michael Fowler seconded, and the Board voted to approve the Official Minutes from the June 11, 2013 meeting.

Michael Fowler moved, Michael Fowler seconded, and the Board voted to approve the Executive Session minutes from the June 11, 2013 meeting.

Terry Daviston moved, Michael Fowler seconded, and the Board voted to ratify the following licenses issued since the June 11, 2013 Board meeting.

License No	Licensee	Profession
CREM000105	C A Reid Sr Memorial Crematory	Funeral Service
EMB004854	Banik, Patrick Michael	Funeral Service
EMB004855	Bowlan, George Ashley	Funeral Service
EMB004856	Lloyd, Edward Timothy	Funeral Service
FD005260	Banik, Patrick Michael	Funeral Service
FD005261	Bowlan, George Ashley	Funeral Service
FD005262	Lloyd, Edward Timothy	Funeral Service
FEST001865	Merritt Funeral Home	Funeral Service
FSA005556	Heyward-McNeal, Trina	Funeral Service
FSA005557	Jones, Karmethia Lashae'	Funeral Service
FSA005558	Foskey, Jason Derrick	Funeral Service
FSA005559	Bruton, Peter James	Funeral Service
FSA005560	Todd, Jamie Lynn	Funeral Service
FSA005561	Lord, Audume Jennifer	Funeral Service
FSA005562	Villanueva, Leonel Adolfo	Funeral Service
FSA005563	Foskey, Shanna Jo	Funeral Service

David Roach moved, Nancy Kennedy seconded, the Board voted to approve the following Continuing Education courses:

Program Provider/Sponsor	Course Title	Hours Approved
National Funeral Directors Association Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 53005 (800) 228-6332	Getting Things Done	8

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

kwalczak@nfda.org		
	Help Them Grow or Watch Them Grow	6
	Instant Cashflow	8
	Hug Your Customers	8
	After a Parent's Suicide: Helping Children Heal	8
	Minimize Your Home's Wage and Hour Liability Risks	2
	Complying with OSHA Most Cited Standards In Funeral Homes	4
	Gaining Market Share Through Exceptional Cremation Service	1
	Meet the Mentors-Critical Knowledge For Every Funeral Home	5
	NFDA Certified Crematory Operator Program 09/20/2013	7
	NFDA Certified Crematory Operator Program 10/19/2013	7

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

International Order of Golden Rule Jessica Smith 3520 Executive Center Drive Suite 300 Austin, TX 78731 (800) 637-8030 Phone (512) 334-5514 Fax jsmith@ogr.org	Thinking Outside The Box: Providing Nontraditional Funeral Services	1
Academy of Professional Funeral Services International Cemetery, Cremation and Funeral Association Daniel Osorio 107 Carpenter Drive Suite 100 Sterling, VA 20164 (703) 391-8400 Phone (703) 391-8416 Fax	Cremation Arranger Certification Program	0.6
Independent Funeral Directors of Georgia Christie Carpenter PO Box 1248 Dallas, GA 30132 (770) 445-3330 Phone ifdg@aol.com	2013 Annual Conference	10

David Roach moved Nancy Kennedy seconded, the Board voted to table the following request for Continuing Education courses until the August 13, 2013 Board meeting:

Program Provider/Sponsor	Course Title
International Cemetery, Cremation and Funeral Association	ICCFA University, College of 21 st Century Services

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

	ICCFA University, College of Cremation Services
	ICCFA University, College of Embalming, Restorative Art and Other Care
	ICCFA University, College of Land Management and Grounds Operations
	ICCFA University, College of Leadership, Administration and Management
	ICCFA University, College of Sales and Marketing
	ICCFA University, College of Funeral Home Management

David Roach moved Nancy Kennedy seconded, the Board voted to deny the following application for continuing education:

Academy of Professional Funeral Services International Cemetery, Cremation and Funeral Services	2013 Pet Loss Professionals Alliance College
--	--

Other Business:

The Georgia Board of Funeral Service voted to send an Inspector to the following Establishment to issue a cease and desist order and to notify them of a denial for a request for a 2nd 90 day grace period:

- FUN140024

Georgia State Board of Funeral Service

Board Meeting

July 9, 2013

There being no further business, the meeting adjourned at 2:12 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, August 13, 2013 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.